



<b>Budget</b>	<b>\$ 368,706</b>
<b>Expenditures <sup>(1)</sup></b>	<b>\$ 368,536</b>
<b>Variance</b>	<b>\$ 170</b>

**WARD BUDGET & EXPENDITURE VOLUNTARY DISCLOSURE  
FOR THE PERIOD JANUARY 1, 2025 - DECEMBER 31, 2025  
COUNCILLOR WARD 7 - TERRY WONG & MYKE ATKINSON**

<b>Account</b>	<b>Date</b>	<b>Amount</b>	<b>Vendor</b>	<b>Description/Rationale</b>
30992 - Business meeting (Inter only)	Dec	58	Stonebowl Korean	
31300 - Postage/Courier/Freight-Intrnl	Jun	4,182	Internal	Postage, Ward 7 Recap Postcard
31300 - Postage/Courier/Freight-Intrnl	Jul	628	Internal	
32540 - Wireless Comm - Rental/Airtime	Jan-Dec	593	Rogers Communications	
32590 - Telecommunications - Intrnl	Jan-Dec	550	Telus Mobility	
32700 - Communications	Feb	138	Oriental Weekly	Advertisement, Chinese New Year Greetings
32700 - Communications	Feb	400	Canadian Chinese Times	Advertisement, Chinese New Year Greetings
32700 - Communications	Mar	390	Banff Trail Community Association	Hall Rental and AV Equipment Rental, Ward 7 Council of Communities Meeting (Mar 7, 2025)
32700 - Communications	Apr	288	Canada 88 News	Advertisement, Chinese New Year Greetings
32700 - Communications	Apr	1,200	Tom Spear	Moderator Services Town Hall (Apr 13, 2025) Rosedale Community Association
32700 - Communications	Apr	(190)	Banff Trail Community Association	Damage Deposit Refund for Hall Rental and AV Equipment Rental, Ward 7 Council of Communities Meeting (Mar 7, 2025)
32700 - Communications	Apr	400	Canadian Chinese Times	Advertisement, Chinese New Year Greetings
32700 - Communications	Apr	1,043	Sign Guru South	Sign Rental for Town Hall Meeting (Apr 13, 2025)
32700 - Communications	Dec	1,732	Marc Affeld	
32700 - Communications	Dec	7,500	1636008 Alberta Ltd.	
32700 - Communications	Dec	17,500	Public Eye Studio	
32700 - Communications	Dec	26,600	Fine Print Strategies	
32700 - Communications	Dec	16	Sqsp Domain	
33000 - Printing	Apr	140	Sign Guru South	Sign Rental for Town Hall Meeting (Apr 13, 2025)
33000 - Printing	May	2,070	Infiniti Printing	Printing, Ward 7 Booklet Handout at Town Hall (Apr 13, 2025)
33000 - Printing	Jul	1,882	Data CM	
36295 - Project Management Services	Feb	3,431	Sharron Stevens	Special Project Contract, Ward 7 (Jan 02 - Jan 31 2025)
36295 - Project Management Services	Mar	2,847	Sharron Stevens	Special Project Contract, Ward 7 (Feb 03 - Feb 28 2025)
36295 - Project Management Services	Apr	3,723	Sharron Stevens	Special Project Contract, Ward 7 (Mar 03 - Mar 31, 2025)
36295 - Project Management Services	May	3,285	Sharron Stevens	Special Project Contract, Ward 7 (Apr 01 - Apr 30, 2025)
36295 - Project Management Services	Jun	3,285	Sharron Stevens	Special Project Contract, Ward 7 (May 01 - May 30, 2025)
36295 - Project Management Services	Jul	2,190	Sharron Stevens	
36295 - Project Management Services	Aug	3,504	Sharron Stevens	
36295 - Project Management Services	Sep	3,285	Sharron Stevens	
36295 - Project Management Services	Oct	4,209	Sharron Stevens	
36295 - Project Management Services	Nov	3,285	Sharron Stevens	
45110 - Security General Internal	May	294	Internal	Guard Service Request
45110 - Security General Internal	Jun	294	Internal	Guard Service Request
52000 - Supplies - Office	May	154	Grand & Toy	Office Supplies, Binders
52000 - Supplies - Office	Jun	30	Swagworks	Gold Metal Name Tag - Cllr Wong
52000 - Supplies - Office	Jun	225	Oil City Press	Business Cards - Cllr Wong



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52000 - Supplies - Office	Jun	49	Amazon	Office Supplies, Padded Envelopes <i>(purchased to mail appreciation certificates to the Community Associations in Ward 7)</i>
52000 - Supplies - Office	Aug	36	Amazon	
52000 - Supplies - Office	Sep	80	Amazon	
52000 - Supplies - Office	Dec	97	Amazon	
52000 - Supplies - Office	Dec	35	Amazon	
52000 - Supplies - Office	Dec	58	Amazon	
52000 - Supplies - Office	Dec	35	Amazon	
52000 - Supplies - Office	Dec	196	Amazon	
52000 - Supplies - Office	Dec	16	Amazon	
52000 - Supplies - Office	Dec	92	Ikea	
52000 - Supplies - Office	Dec	27	Luke's Drug Mart	
52000 - Supplies - Office	Dec	13	Recess Shop	
52050 - Subscriptions & Publications	Jan-Oct	320	Globe And Mail Digital	The Globe and Mail Digital, Monthly Subscription
52050 - Subscriptions & Publications	Mar	50	Amazon	2-pack Wireless, Lapel Microphones - Cllr Wong
53000 - Small Tools/Equipment	May	252	Amazon	Mobile Photo Printer (purchased for Ward 7 visits to seniors' homes)
53000 - Small Tools/Equipment	Dec	138	Amazon	
53000 - Small Tools/Equipment	Dec	48	Amazon	
53150 - Equipment - Computer Hardware	Dec	2,636	Insight Canada Inc.	
53150 - Equipment - Computer Hardware	Dec	442	Insight Canada Inc.	
53150 - Equipment - Computer Hardware	Dec	166	Insight Canada Inc.	
53150 - Equipment - Computer Hardware	Dec	175	Insight Canada Inc.	
53150 - Equipment - Computer Hardware	Dec	85	Amazon	
53150 - Equipment - Computer Hardware	Dec	470	Amazon	
53150 - Equipment - Computer Hardware	Dec	198	PYN kechron.ca	
53250 - Equipment - Computer Software	Feb	143	Canva	Graphic Design Software, Annual Fee
53250 - Equipment - Computer Software	May	25	Apple.com/Bill	Apple Google Drive Storage - D Cheng
53250 - Equipment - Computer Software	Aug	3	Google One	
53300 - Equipment - Electronic	Dec	1,985	Vistek Ltd.	
53910 - Office Furniture/Equipment	Dec	220	Ikea	
53910 - Office Furniture/Equipment	Dec	52	Amazon	
59993 - Program Expenses	Sep	130	Forget Me Not Florists	
59993 - Program Expenses	Dec	423	Decolonial	
62770 - Business Meeting (Exter only)	Feb	87	Silver Dragon Restaurant	Offsite Meeting, Discussion on Chinatown Project - Cllr Wong, D Cheng and Dr M Patterson (University of Calgary) <i>Cllr Wong used personal funds for this purchase and was reimbursed from Ward 7 Budget</i>
62770 - Business Meeting (Exter only)	Apr	1,306	Calgary Flames	Flames Game (2024-2025 Hockey Season) - 8 Extra Tickets



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62770 - Business Meeting (Exter only)	Apr	1,332	Scotiabank Saddledome	Saddledome Foundation Flames Game (2024-2025) - Cllr Wong and 1 Family, D Cheng, B Poschmann S Stevens and 1 Family, G Yan (Philippines Chamber of Commerce), A Brooks (Philippines Chamber of Commerce guest), K Oberg (B&A), D White (Civic Work), J Karpal (Quantum Development), L Wang (Horizon Land Survey), A Rasmuson (St. Andrew Community Association Representative), V Walker (Parkdale Community Association Representative), A Lu (Tuxedo Community Association Representative), D Guebert (Rosedale Community Association Representative), P Auger (University Heights Community Association Representative), K Stenson (Hillhurst/Sunnyside Community Association Representative) and O McHugh (Capitol Hill Community Association Representative)
62770 - Business Meeting (Exter only)	Apr	362	An Affair to Remember	Food and Beverage, Council Communities Event (Mar 7, 2025) - Cllr Wong, D Cheng, B Poschmann, T Hamilton, 5 The City Employees, S Taylor (Parks Foundation), K Kievits (Parks Foundation), N Chandler (Banff Trail Community Association), J Lajoie (Capitol Hill Community Association), D Loo (Calgary Chinatown Community Association), C Fyvie (Rosedale Community Association), I Campbell (Rosedale Community Association), M Semick-Evans (Crescent Heights Community Association), P Fairie (Downtown Core Neighbourhood Association), V St. Pierre (Downtown Core Neighbourhood Association), K Peach (East Village Neighbourhood Association), P O'Neil (Eau Claire Community Association), K Stenson (Hillhurst Sunnyside Community Association), J Marsh (Hounsfeld Heights/Briar Hill Community Association), J Bedford (Montgomery Community Association), M Richards (Montgomery Community Association), S Corriveau (Montgomery Community Association), C Best (Mount Pleasant Community Association), S Best (Parkdale Community Association), A Johnson (Tuxedo Park Community Association), P Auger (University Heights Community Association), J Tran (University District), S Lenio (West Hillhurst), D Richards (West Hillhurst), M Garner (Downtown Business Improvement Area), C Leard (Crescent Heights Business Improvement Area), G Midgley (Kensington Business Improvement Area), R O'Brien (Montgomery Business Improvement Area) and S Wong (Chinatown Business Improvement Area)
62770 - Business Meeting (Exter only)	May	82	Tim Hortons	Coffee and Tea for Ward 7 Town Hall (Apr 13, 2025) - 150 to 175 Attendees
62770 - Business Meeting (Exter only)	Jul	103	Silver Dragon Restaurant	Meeting regarding Opportunity Calgary Investment Fund - Cllr Wong and K Fung (Calgary Economic Development Board)

*Cllr Wong used personal funds for this purchase and was reimbursed from Ward 7 Budget*



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62770 - Business Meeting (Exter only)	Aug	79	The Exchange	Meeting with Eau Claire Community Association (CA) to discuss QuadReal property development - Cllr Wong, D Cheng and from Eau Claire CA: P O'Niel and R Douglass <i>Cllr Wong used personal funds for this purchase and was reimbursed from Ward 7 Budget</i>
62770 - Business Meeting (Exter only)	Dec	255	The Coup	Ward 7 Team and plus one Holiday Dinner Celebration - Cllr Atkinson, J Cook (plus one), E Dillabough, A Vanderban (plus one), E Haggis, Q Rafuse, K Paldaas (plus one) and G Garden
62770 - Business Meeting (Exter only)	Dec	24	Deville Coffee	Ward 7 and Downtown Calgary Association Meeting - G Garden, Q Rafuse and A Doudican (Downtown Calgary Association) re: A meeting with a key downtown Ward 7 stakeholder to discuss priorities and our working relationship
62770 - Business Meeting (Exter only)	Dec	12	Sought and Found	re: Follow Up on Centre Street Meeting - E Haggis, G Garden, City Staff: S Huber, E Hendra and D Panday; C Leard (Crescent Heights (CH) BIA) and M Semenick-Evans (Crescent Heights Community Association)
62810 - Comm-Sponsorship of Indiv/Orgs	Feb	71	Bulk Barn	Lunar New Year Red Pocket Chocolate Coins <i>(given out to constituents during the Lunar New Year celebration)</i>
62810 - Comm-Sponsorship of Indiv/Orgs	Feb	138	Hong Kong Canada Business Association	Lunar New Year Gala 2025, 1 Ticket - Cllr Wong <i>Cllr Wong used personal funds for this purchase and was reimbursed from Ward 7 Budget</i>
62810 - Comm-Sponsorship of Indiv/Orgs	Apr	2,013	4Imprint	Ward 7 Promotional Material, Carabiner Key Holder
62810 - Comm-Sponsorship of Indiv/Orgs	May	4,885	4Imprint	Ward 7 Promotional Material: Hand sanitizer, Flashlight, Lunch Coolers, Sport Bottles <i>Swag items were purchased for community members as part of engagement efforts.</i>
62810 - Comm-Sponsorship of Indiv/Orgs	May	84	Diversities Community Service Association	Diversities Communities Service Association Fundraiser Event (Mar 28, 2025), 1 Ticket - D Cheng
62810 - Comm-Sponsorship of Indiv/Orgs	Jul	1,972	Corporate Giftroom	Ward 7 Gift Inventory
62810 - Comm-Sponsorship of Indiv/Orgs	Aug	1,429	Contemporary Calgary	Donation to Contemporary Calgary Arts Society, Stampede breakfast served to downtown communities, co-hosted with Contemporary Calgary and Cowboys
62810 - Comm-Sponsorship of Indiv/Orgs	Dec	95	Volly Ltd.	Donation to Good Neighbour Lunch Program for the Movie Screening and Community Dinner Event (Dec 2, 2025)
77550 - Training/Staff Dev	Dec	1,726	IDEO U	Course Registration, Design Thinking Certificate - G Garden See the Attachment #1 below
77660 - Conferences	Mar	149	Calgary Chamber	Beyond Borders: A New Chapter in Canada-US Relations, 1 Ticket - Cllr Wong

Note:

<sup>(1)</sup> Total Expenditures is inclusive of all Ward expenses, including salaries. Ward salary details are not disclosed to protect employee privacy.

## **How the IDEO U Design Thinking Certificate Supports My Role as Chief of Staff & Councillor's Assistant**

### **Overview**

The IDEO U *Design Thinking Certificate* builds practical skills for problem-solving, stakeholder engagement, and creative leadership. As Chief of Staff to Councillor Atkinson, my work requires navigating complex urban issues, coordinating across City departments, supporting residents, and shaping strategic direction for the Ward 7 office. Design thinking offers a structured, human-centred approach that directly strengthens these responsibilities.

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### **1. Better Understanding of Resident Needs**

Much of the Ward 7 office's work involves listening to residents, identifying root causes, and translating concerns into actionable steps.

#### **How the course helps:**

- Teaches empathy-driven methods (interviews, insights gathering, journey mapping) to deeply understand constituent experiences.
  - Supports more rigorous synthesis of public feedback—beyond “what people say” to “why they say it.”
  - Improves ability to spot patterns across diverse concerns: housing, mobility, public realm, community safety, services.
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### **2. Stronger Strategic Problem-Solving for Complex Files**

Urban challenges rarely have straightforward solutions. This course introduces methodologies to navigate ambiguity and arrive at thoughtful, feasible outcomes.

#### **How the course helps:**

- Provides tools for framing problems clearly—critical when responding to 311 issues, development files, or policy questions.
- Offers structured ideation techniques to generate multiple pathways, helping the office propose proactive, practical options.

- Strengthens decision-making by balancing resident voices, City processes, and Councillor priorities.
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### **3. More Effective Engagement & Collaboration**

The Ward 7 office works with community associations, City departments, nonprofits, BIAs, developers, and residents daily.

#### **How the course helps:**

- Teaches facilitation techniques to run clearer, more productive meetings.
  - Builds skills in co-creation—useful for community visioning, development conversations, event planning, and joint problem-solving.
  - Introduces frameworks for aligning diverse stakeholders around shared outcomes.
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### **4. Increased Capacity for Innovation Inside the Office**

As a brand-new Council office, Ward 7 is building culture, workflows, and systems from scratch.

#### **How the course helps:**

- Provides tools for designing internal processes (communications, case management, outreach, scheduling) around user needs—residents, staff, partners.
  - Supports rapid prototyping of new approaches (newsletters, engagement formats, workflows) before committing resources.
  - Encourages ongoing experimentation to increase responsiveness, accessibility, and clarity in our work.
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### **5. Improved Communication & Storytelling**

Clear storytelling is essential when responding to residents, writing memos, summarizing issues, or preparing the Councillor for meetings.

#### **How the course helps:**

- Strengthens ability to turn complex information into concise narratives with emotional and logical clarity.

- Provides frameworks for pitching ideas, framing recommendations, and crafting compelling messages to support Ward 7’s priorities.
  - Improves cross-department communication by teaching how to “translate” between technical content and public understanding.
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## **6. Alignment with City Priorities**

The City of Calgary is increasingly using human-centred design across planning, mobility, public engagement, and digital services.

### **How the course helps:**

- Positions the office to collaborate more effectively on major files—housing, mobility, climate readiness, parks, public safety.
  - Helps the Ward 7 office model a modern, empathetic, innovative approach to municipal service.
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## **Conclusion**

The IDEO U Design Thinking Certificate is directly relevant to the daily work of a Councillor’s Chief of Staff. It builds concrete skills—empathetic listening, structured problem-solving, collaborative facilitation, and creative leadership—that enhance the office’s ability to serve residents, navigate complex urban issues, and steward thoughtful, people-centred governance in Ward 7.